Griffith University Student Representative Council Board Meeting Minutes

Date: 4 June 2025
Location: N78_1.19 / Microsoft Teams
Chair: Spencer Holzheimer

Attendees
- Spencer Holzheimer
- Kore Opie
- Kyle Low
- Evelyn Erdenebat
- Simarjot Kaur
- Kiara Harley-Craig
- Chloe Forbes

Observers

-	Cory Everdell	Student Associations Manager & SRC Board Secretary
-	Jenna Corby	Advocacy & Engagement Coordinator
-	Holly Hawkins	Student Communities Coordinator
-	Michelle Wear	Director, Student Engagement & Success

Meeting Commenced 12.05pm

Acknowledgement of Country
- Spencer gave Acknowledgement of Country.

Apologies/Proxies
- Apologies received from Anna Brandon & Mariska Simpson

Previous Minutes
- Motion: To approve the previous meeting minutes from 30th April 2025 as being true and correct.

- Moved: Spencer
- Seconded: Kore
- Carried

Register of Actions and Matters Arising

- No matters arising from register of actions.

Agenda Item 1: T2 SRC Clubs/SRC Collaboration Proposals

- Holly introduced the trimester 2 clubs/SRC collaboration proposals. 8 proposals in total were presented to the board.
    - Griffith University Theatrical Society - Spill Your GUTS Art Exhibition proposal - the board requested a more detailed cost breakdown and agreed to wait for more information before making a decision as the event isn't until November.
    - Griffith University Forensic Science Society - Junk Scientists' Junk Journalling proposal. Holly mentioned that the clubs office can supply collateral for the prize pack. The board requested a more detailed cost breakdown and agreed to wait for more information before making a decision.
- Motion: To accept and offer to fund events as presented (barring Theatrical Society & Forensic Science Society proposals which require more information).
    - Moved: Spencer
    - Seconded: Kyle
    - Carried
- Actions
    - Holly to request more information from Griffith University Theatrical Society & Griffith University Forensic Science Society and present to the SRC board for approval (if required).

Agenda Item 2: Review of Admission Procedure

- Michelle presented an overview of the Admission Procedure review. It was raised that the current admission procedure is no longer aligned with the student misconduct policy, as well as the process being out of sync with the next scheduled admissions review timeline, with 2028 being too far away. Emphasised this as a good opportunity for fresh input, suggesting engagement with SRC, the Gold Coast Guild, and the Student Experience Subcommittee.

- Spencer raised concerns about the 12-month exclusion period for misconduct. Michelle clarified that there is a high threshold for both 12-month and permanent exclusions, noting that students can request a pathway to readmission.
- Spencer mentioned that he knows certain student groups would be interested in contributing to the review.
- Action:
    - Cory to request board feedback be submitted to Michelle by the end of the month.

Agenda Item 3: SRC Acknowledgement of Country Update

- Jenna summarised Sara Cunningham's proposal for the SRC Board to develop an updated Acknowledgement of Country, to be accompanied by artwork for SRC digital platforms.
- Jenna and Holly met with the Indigenous Student Association (GISA) to explore collaboration. A suggestion was made for the SRC to host a workshop involving both Indigenous and non-Indigenous students to co-develop the acknowledgement.
- Plans to work with Contemporary Australian Indigenous Art (CAIA) on creating the artwork towards the end of the year.
- Jenna requested staff approval to proceed with the initiative. Spencer supported the approach of doing it thoughtfully and ensuring it remains a front of mind for the SRC Board.
- Motion: That the SRC approves any workshops and liaising with indigenous student groups in the process of developing an Acknowledgement of Country and artwork.
    - Moved: Spencer
    - Seconded: Simarjot
    - Carried

Agenda Item 4: Policy Review Subcommittee

- Spencer presented the proposal for a Policy Review Subcommittee, highlighting the SRC's limited engagement in policy review to date.
- The subcommittee is intended to be operationally independent from the SRC, to address the issue of the subcommittee dissolving at the end of a board term.
- Discussion was held around the extent of the subcommittee's powers, particularly its independence from the SRC Board. Spencer noted that the SRC Board can

choose whether to retain final decision-making power or allow the subcommittee to have more autonomy.

- Spencer proposed that the subcommittee aims to start operations in Trimester 2, aligning with any upcoming policy reviews.
- Evelyn, Kiara, and Chloe requested additional time to review the proposal thoroughly.
- Action:
  - Cory to add this item to the agenda for the next board meeting for further discussion.

Agenda Item 5: Advocacy Update

- A new Advocacy Officer, Mitchell Van Dyke, has been recruited which now brings the Advocacy team to full capacity. With the expanded team, there's been an increase in advocacy cases, alongside a rise in case complexity, particularly around academic integrity issues regarding the use of AI. Additional trends included withdrawals due to special circumstances, increased cost of living pressures continuing to heighten student stress and vulnerability, unpaid placements causing increased financial pressure, and inconsistencies within and between schools.
- Emerging student concerns include:
  - Diversity, Equity & Inclusion
  - LGBTQIA+ safety
  - Online vs in-person study access, particularly northern campus students being restricted to study certain subjects only at the Gold Coast campus.
  - Griffith Accommodation, with two students preparing formal complaints.
- Spencer raised concerns from the AI Steering Committee, where academics are expressing a lack of clarity around AI use. He has requested that the committee minutes be made public. Chloe echoed the need for clearer messaging about AI guidelines for students.

Agenda Item 6: Wellbeing, Equity, Diversity Events and Food Support Programs Update

- Jenna outlined the plan for Wellbeing, Equity, and Diversity events for trimester 2 – events will include “Mindfulness Mondays”, with WALi set up outside the SRC office and accompanying social media campaigns (e.g., "What’s on Your Mind"). These events will align with key awareness days and will be informed by student feedback.

- A Material Aid Coordinator has been recruited, starting mid-July, to review material aid programs, with a focus on Nathan campus first before expanding to smaller campuses.
- Nathan food pantry usage shows an imbalance with 70% of students accessing the pantry being postgraduates, despite undergraduates making up the majority of the student population.
- Plans are in place to relocate the student pantry to N11 for better access and visibility.

Agenda Item 7: Student Consultation Update

- Jenna & Holly are working together to organise SRC student forums and SRC / Collectives catch ups in trimester 2. Proposed dates for SRC Student Forums to be held in weeks 2 and 3 of trimester 2, with a proposed structure of a forum followed by lunch catered by the SRC for registered students.
- Collectives / SRC Coffee Catchups were summarised, with learnings from first Rainbow Society discussed, and plan for Disability Advocacy Empowerment Society (DAES) and Indigenous Students Association (GISA) outlined.
- Action
    - Jenna to request availability for trimester 2 student forums.

Agenda Item 8: SRC Board Chairperson Appointment

- Motion: To appoint Spencer as SRC Board Chairperson for the remainder of the SRC term.
    - Moved: Spencer
    - Seconded: Evelyn
    - In favour: Spencer, Evelyn, Chloe, Sim, Kiara
    - Against: 0
    - Abstain: Kore, Kyle

Other Business

- On The House Products
    - Trialing 2 period product dispensers at the Nathan & QCAD campuses in trimester 2. They plan on reaching out to ABC News regarding the launch and

having students speak about the benefits of the program on campus. Chloe and Kiara expressed interest in this opportunity.

- Action
    - Cory to link Kiara & Chloe with relevant staff members to organise.

Next Meeting

- Wednesday 2nd July, 12pm

Meeting Closed: 1.49pm

Summary of Motions

Motion Moved	**For**	**Against**	**Abstained**
To approve the previous meeting minutes from 30 April 2025 as being true and correct.	Spencer Holzheimer Kore Opie Kyle Low Evelyn Erdenebat Simarjot Kaur Kiara Harley-Craig Chloe Forbes	-	-
To accept and offer to fund events as presented (barring Theatrical Society & Forensic Science Society proposals which require more information).	Spencer Holzheimer Kore Opie Kyle Low Evelyn Erdenebat Simarjot Kaur Kiara Harley-Craig Chloe Forbes	-	-
That the SRC approves any workshops and liaising with indigenous student groups in the process of developing an acknowledgement of country.	Spencer Holzheimer Kore Opie Kyle Low Evelyn Erdenebat Simarjot Kaur Kiara Harley-Craig Chloe Forbes	-	-
To appoint Spencer as SRC Board Chairperson for the remainder of the SRC term	Spencer Holzheimer Evelyn Erdenebat Simarjot Kaur Kiara Harley-Craig Chloe Forbes	-	Kore Opie Kyle Low