

Date: Friday 30th June

Location: N53 0.60 & Microsoft Teams

Chair: Catherine Sanders

Minute Taker: Cory Everdell

Attendees:

- | | |
|---------------------|------------------------|
| - Cassidy Winter | LGBTIQ+ Officer |
| - Geoff Ebbs | Sustainability Officer |
| - Charlie Tran | Communications Officer |
| - Jessica Gundolf | Women's Officer |
| - Catherine Sanders | Online Officer |
| - Bogdan Mamaev | Research Officer |
| - Kate Kingston | Disability Officer |

Observers

- | | |
|------------------|--------------------------------------|
| - Michael Carden | GUPSA Support and Events Coordinator |
| - Cory Everdell | Board Secretary |

Apologies

- | | |
|------------------------|------------------------------|
| - Saira Khan | Carers Officer |
| - Daniel de Vries | Coursework Officer |
| - Marian Sassoli | International Officer |
| - Chantelle Hollenbach | Student Associations Officer |

Meeting Commenced at 1.14pm

Acknowledgment of Country

- C. S made acknowledgement of country.

Agenda Item 1: Previous Minutes

- Motion: To approve the previous meeting minutes from 18th May 2023 as being true and correct
 - o Moved: C. Tran
 - o Seconded: J. Gundolf
 - o Carried

Agenda Item 2: 2023 GUPSA Annual Election Timeline

- C. Everdell presented the draft 2023 annual election timeline:
 - o Notice of election: 28th August
 - o Nominations open: 11th September – 15th September
 - o Voting open: 25th September – 29th September
 - o Results: From 3rd October
- Motion: To move the 2023 GUPSA annual election timeline as presented
 - o Moved: G. Ebbs
 - o Seconded: C. Winter
 - o Carried

Agenda Item 3: GUPSA Budget Review

- Action Points from previous meeting
 - o Discussed previous board meeting action points including reducing print budget, off-campus events, conference budgets to create a \$10,000 contingency fund for other areas including welfare requirements of postgraduate students.
 - o HDR reps discussed circulating a survey to students to find out their needs from GUPSA. This has been halted by certain areas as another survey was currently running. Suggestion of talking to fellow PG students to find out needs. C. Everdell also mentioned the SSAF survey will also give us some feedback on cost of living as well.
 - Action points – review SSAF survey – C. Everdell to send out to GUPSA board
 - GUPSA to circulate survey that has been developed for HDR students then decide if they want to send out to all PG students. Think about mix of students online and on-campus. To be reviewed at the next board meeting.
 - Catherine to review draft survey to see if this needs to be changed for online students. Cassidy mentioned that this survey should not be too similar to the annual SSAF survey.
- Gin Distillery Trip
 - o M. Carden gave an update on the proposed Gin Distillery trip - \$189 per person excluding transport. Discussion around the cost of this event vs cost of living support. The board agreed to not go ahead with this event.
- GUPSA End of Year Party
 - o M. Carden presented the cost for the last 3 EOY parties for GUPSA
 - 2019 – Ship Inn (\$8,828) attendance 120 - 130
 - 2021 – Unibar (\$7,651) attendance 100
 - 2022 – South Bank Social (\$14,746) attendance 120
 - o Discussion – cap the numbers and cap prices. Discussed drink tickets & packages to keep control of costs. Ship Inn just requires the booking. Actions – board to decide on inclusions for this event at future meeting.
 - o Motion: To hold the 2023 GUPSA End of Year Party at the Ship Inn
 - Moved: C. Tran
 - Seconded: C. Winter
 - Carried

Agenda Item 4: New Supervisory Policy available for review

- Previously, supervisors had control over how they supervised students. A decision has been made to standardize this including awareness of mental health, inclusivity & accessibility and KPI's will be built into the role. The feedback HDR candidates could previously not give a large level of detail of feedback for supervisors. Policy is now on the board of graduate research for review. There is still nothing about HDR candidate input within the new draft policy. Geoff has asked how the process of HDR candidate feedback.
 - o Actions – GUPSA board to review draft policy

Agenda Item: Leave of Absence Issues – Griffith Business School

- Student under leave of absence accessed the HDR hub – HDR convenor found out and told them it was forbidden to access this whilst under a LoA. A disrespectful email was sent to the student.
- Current policy states that HDR candidate access can be revoked, though this is unclear to both HDR supervisors & candidates – mixed messages and inconsistencies in applying this rule. This doesn't contribute to a good student experience or research outcomes.
- Bogdan and Geoff currently discussing this in the HDR Consultative Committee.
- Michael mentioned that his current HDR supervisor issues have all come from Griffith Business School this year. Michael has been advocating on behalf of a student in this current situation.

Cassidy left at 2.03pm

General Business

- Nil

Next Meeting

- To be discussed on Microsoft Teams.

Meeting closed at 2.07pm.