

Date: 27th June 2024

Location: N53_-1.23 & Microsoft Teams

Chair: Iqira Saeed

Minute Taker: Cory Everdell

Attendees:

- | | |
|-----------------------|------------------------|
| - Cassidy Winter | LGBTIQ+ Officer |
| - Minh Anh Huynh | Sustainability Officer |
| - Tracy Meehan | Online Officer |
| - Iqira Saeed | Research Officer |
| - Charlie Tran | Communications Officer |
| - Kanchana Wijesekera | Carers Officer |

Observers

- | | |
|-----------------|--|
| - Cory Everdell | Student Associations Manager & GUPSA Board Secretary |
| - Jenna Corby | Advocacy & Engagement Coordinator |

Apologies

- Apologies received from Kate Kingston (proxy assigned to Cassidy Winter) and Jushal Saini.

Meeting Commenced at 12.01pm

Acknowledgment of Country

- Iqira gave acknowledgement of country.

Agenda Item 1: Previous Minutes

- Motion: To approve the previous meeting minutes from 29th May 2024 as being true and correct.
 - o Moved: Cassidy
 - o Seconded: Charlie
 - o Carried

Agenda Item 2: Queensland Annual Chemistry Symposium (QACS) Sponsorship

- Kanchana summarised the funding application from the Queensland Annual Chemistry Symposium (QACS) to be held at the Nathan campus on Friday 29th November. The event will host academic researchers across Southeast Queensland to give an opportunity to present their research and gave 4 options of sponsorship if GUPSA decided to support the event:
 - Gold Sponsorship: \$1,000
 - Trade display table, banner display at main LT, flyers distribution, complementary rego/lunch/social for 2 reps
 - Silver Sponsorship: \$600
 - Banner display at main LT, flyers distribution at registration, complementary rego/lunch/social for 1 rep
 - Bronze Sponsorship: \$400
 - Bronze sponsorship (flyers distribution at registration)
 - Student prizes: \$200 each
- The board discussed the purpose of funding such an event when it is unsure how many Griffith postgraduate students are attending and requested more information.
- Actions: Kanchana to request numbers of Griffith students attending the event and Cory to reach out to GCAP to check if they have been contacted for sponsorship.

Agenda Item 3: N12 HDR Space

- Cory summarised the request for GUPSA to support an upgrade to the N12 outdoor area to accommodate HDR students moving over from Mt Gravatt. The request is for GUPSA to fund outdoor umbrellas and seating as the project funding from the university has run out. Meeting has been organised with the project manager on July 5th – Cory requested feedback from the board so it can be passed on at this meeting.
- The board discussed what benefit this will have to HDR students compared to the number of staff currently occupying the N12 building, as well as Nathan students being the only ones to access. The board requested more information including timing and costings.
- Actions – Iqira to compile a list of questions to take to July 5th meeting with the N12 Project Manager and report back to the board.

Agenda Item 4: GUPSA Annual Elections Timeline

- Cory presented the draft annual election timeline for approval:
 - Notice of Election: Monday 19 August (Week 5)
 - Nominations open: 9am Monday 9 September (Week 8)
 - Nominations close: 5pm Friday 13 September (Week 8)
 - Voting opens: 9.00am Monday 23 September (week 10)
 - Voting closes: 5.00pm Friday 27 September (week 10)
 - Declaration of results: Week 11
- Motion: To approve the 2024 GUPSA annual election timeline.
 - Moved: Charlie
 - Second: Kanchana
 - Carried

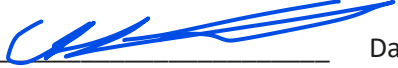
General Business

- Student Communications
 - o Graduate Certificate for VISAS – reminders for students to submit by the deadline
- Exam breakfasts
 - o Cassidy loved the idea – well done Nina from the WALi team! First week pop-up breakfast in campus heart - 222 students accessed with great feedback. 2nd week of exams moved the it was in N11 in the student kitchen. Open to direction from SRC and GUPSA reps for this moving forward. Open to looking at funding directed at student pantry to these initiatives.

Next Meeting

- Wednesday 31st July – time TBC via teams poll.

Meeting closed at 12.49pm

Signed  Date: _____