GUPSA Board Meeting

Thursday 3 July, 2025

Student Representative Council - Board Meeting	
Meeting time and date:	3 July 1pm – 2:20pm
Meeting venue:	**N79_3.07N & Microsoft Teams**
Attendees 1. Wajiha Sarfraz (WS) 2. Adel Abdelfattah (AA) 3. Nilay Sarker (NS) 4. Cassidy Winter (CW)	
Observers 1. Chantelle Hollenbach - Student Associations Officer (CH) 2. Michael Carden - GUPSA Support and Events Coordinator (MC) 3. Holly Hawkins – Student Communities Coordinator 4. Charlie Tran – CAPA Regional Officer 5. Errol Phuah - CAPA	

	Meeting open Meeting opened at 1:13pm by the chair Wajiha Sarfraz (WS)
1.	**Acknowledgement of Country** • WS Delivered the Acknowledgement of Country
2.	**Apologies & Proxies** • Apology received for Susan Teather, no proxy provided. • Apology received for Carla Sofia Meiggs Cortez, proxy to Nilay. • Apology received for Tracy Meehan, proxy to Cassidy.

	• WS spoke to Irene's resignation and thanked her for her time on the board.
3.	**Previous minutes & matters arising** • MC updated the board on the Mount Gravatt postgrads students, about 10 students are benefitting from the free coffees each days. From Oweek there will be snack deliveries until the end of trimester 2. • MC spoke to the previously raised issues at Southbank regarding the lifts at S02 – Cory has made enquiries and there is movement in this space. The problem will be solved and there are plans to address this issue. **Motion: Motion to accept the minutes as a true and accurate record of the previous meeting.** **Moved: NS** **Seconded: CW** **Motion Carried unanimous**
4.	**CAPA update** • Charlie and Errol presented a CAPA update. Charlie spoke to what they are doing on a national level at CAPA – He is currently the regional officer. • Charlie gave a background as to how he got to where he is now, and how his role on the GUPSA board contributed to this. • EP spoke to stipends and how they are being considered and the advocacy in this area for postgraduate students. Concerns around PHD students doing the work of employees but being underpaid. • WS- thanked Charlie and Errol for their time today and experience.
5.	**2025 GUPSA Survey Feedback** • CH- spoke to the GUPSA Survey results, it goes out every few years, the last one was 2019. • Great response rate this year with 275 responses.

	• Summary to be sent to board.
6.	**Online student support** • **Action: Sophie to update link to emergency support. The rest of the document is to be tabled until the next meeting as we have lost quorum.** • MC- to speak with Jenna regarding some of the issues raised in the document. Link with the SRC to coordinate a joint approach. • MC – spoke to the document aligning with the survey results.
7.	**BounceBack week market days** • GUPSA will have a stall at the Nathan BounceBack market day. There will be a call for helpers. • Southbank – covered, no need for helpers.
8.	**General Business** • Nil
9.	**Scheduling of next meeting** • MC to circulate suggested meeting dates for the next meeting.
10.	**Meeting close** 2:26pm