

Date: 16th October 2024

Location: N53_-1.22 & Microsoft Teams

Chair: Tracy Meehan

Minute Taker: Cory Everdell

Attendees:

- | | |
|-----------------------|------------------------|
| - Tracy Meehan | Online Officer |
| - Kate Kingston | Disability Officer |
| - Kanchana Wijesekera | Carers Officer |
| - Cassidy Winter | LGBTIQ+ Officer |
| - Charlie Tran | Communications Officer |
| - Jushal Saini | International Officer |

Observers

- | | |
|------------------|--------------------------------|
| - Michael Carden | Support and Events Coordinator |
| - Cory Everdell | GUPSA Secretary |

Apologies/Proxies

- Apologies received from Chantelle Hollenbach.

Meeting Commenced at 12.04pm

Acknowledgment of Country

- Tracy gave acknowledgement of country.

Previous Minutes

- Motion: To approve the previous meeting minutes from 6th September 2024 as being true and correct.
 - o Moved: Kanchana
 - o Seconded: Kate
 - o Carried

Matters Arising from Previous Meeting

- Charlie to re-write wording for the Casual Staff Closing Loophole Legislation for the board to approve before this is published to students.

Agenda Item 1: GUPSA Elections – Filling Casual Vacancies

- There are now 3 vacant positions on the GUPSA board for the 2025 term after the end of the annual election process: Indigenous Officer, Carers Officer & Communications Officer. There are two students who expressed interest in the Carers Officer position after the close of nominations.
- The GUPSA constitution states that to fill casual vacancies, the board must undertake a process where students are given 28 days notice before they can appoint a student to the position. The board discussed and agreed that these positions would be difficult to fill in Trimester 3, and that Trimester 1, 2025 would give more of an opportunity for students to put their name forward. It was suggested that a video of GUPSA reps to help with promotion be created – Jushal & Charlie happy to be involved.
- Motion: To fill the vacant GUPSA Indigenous, Carers & Communications Officer positions in Trimester 1, 2025 through the process outlined in the GUPSA constitution.
 - o Moved: Jushal
 - o Seconded: Charlie
 - o Carried

Agenda Item 2: CAPA Invoice

- GUPSA received an invoice from CAPA for 2024 affiliation fees based on enrolled postgraduate students at Griffith University for \$19,465 with 10 days to pay. This came as a shock considering CAPA have not been operating all year. Previously, GUPSA has only paid a maximum of \$9,000.
- Michael wrote to CAPA on 27th September outlining issues with the amount and the approach to this request. CAPA wrote back stating that they had made mistakes with the invoice and that they would send a revised invoice for 2025 affiliation fees. Have not heard back since 3rd October.
- Actions: Cory to request meeting with CAPA to discuss the approach to requesting GUPSA to pay, as well as the amount stated on the invoice.

General Business

- NAATI courses – Jushal to write recommendation for the 2025 GUPSA board to review
- Closing Loophole legislation – Cassidy has reached out to NTEU for further information but has not yet heard back.

Next Meeting

- This is the last meeting of the 2024 Board term. The next meeting will be set by the new GUPSA board.

Meeting closed at 12.49pm

Signed Tracy Meehan Date: 24 January 2025